



Temporary Event Notice

04 JUN 2015

Public Protection

Personal Details

Temporary Event Notice

You should keep a copy of the completed notice for your records. We will forward copies to the Police Licensing Officer on behalf of the Chief of Police and to the Environmental Health Team. The Licensing Authority will provide written acknowledgement of the notice.

Before completing this application, please ensure you have a card that you can use to make the necessary online payment. We accept most major credit or debit cards (not Diners Card or American Express). Please note: Credit Card payments will incur a surcharge of 1.8%. If you pay by debit card there will be no surcharge. You will automatically be redirected to our payments system once you submit your completed form to pay.

4/7/15 HQ Sports Bar.

1. The personal details of premises user

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

(Please read note 1)

Title:

Forename:

Surname:

Previous names (if relevant) please enter details of any previous names or maiden names.

Title:

Forename:

Surname:

Your date of birth:

Your place of birth:

National Insurance Number:

Your current address:

(We will use this address to correspond with you unless you complete the separate correspondence box below)

Address:

Post code:

Post town:

Other contact details:

Daytime telephone number:

Evening (optional):

Mobile (optional):

Fax number (optional):

E-Mail Address (if available):

Alternative address for correspondence:

(If you complete the details below, we will use this address to correspond with you)

Address:

Post code:

Post town:

Alternative contact details (if applicable)

Daytime telephone number:

Evening (optional):

Mobile (optional):

Fax number (optional):

E-Mail Address (if available):

2. The premises

Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references):
(Please read note 2)

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

If so, please enter the licence or certificate number below.

Premises licence number:

Club premises certificate number:

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description:
(Please read note 3)

Please describe the nature of the premises below:
(Please read note 4)

Please describe the nature of the event below:
(Please read note 5)

3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises:
(Please read note 6)

The sale by retail of alcohol:

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club:

The provision of regulated entertainment:

The provision of late night refreshment:

Are you giving a late temporary event notice?
(Please read note 7)

Please state the dates on which you intend to use these premises for licensable activities:
(Please read note 8)

Saturday July 4th

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock):
(Please read note 9)

10:00 - 00:00

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers:
(Please read note 10)

400

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both:
(Please read note 11)

Both

4. Personal licence holders

Do you currently hold a valid personal licence?

Yes

If "Yes", please provide the details of your personal licence below.

Issuing licensing authority:

Central Bedfordshire

Licence number:

14/019041

Date of issue:

07/04/2014

Date of expiry:

10/04/2024

Any further relevant details:

None.

5. Previous temporary event notices you have given

(Please read note 13)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

Yes

If answering yes, please state the number of temporary event notices you have given for events in that same calendar year

1

Have you already given a temporary event notice for the same premises in which the event period:

a) ends 24 hours or less before; or

No

b) begins 24 hours or less after the event period proposed in this notice?

No

6. Associates and business colleagues

(Please read note 14)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) ends 24 hours or less before; or

No

b) begins 24 hours or less after the event period proposed in this notice?

No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice:

No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

a) ends 24 hours or less before; or

No

b) begins 24 hours or less after the event period proposed in this notice?

No

Fee

Payment details

Please add your details (the person making the payment) below. You will automatically be redirected to our payments system once you submit your completed form to pay the fee of £21.00.

We accept most major credit or debit cards (not Diners Card or American Express). Please note: Credit Card payments will incur a surcharge of 1.8%. If you pay by debit card there will be no surcharge.

Title	Mr
Forenames	Jamie
Surname	Head
Address Line 1	[REDACTED]
Address Line 2	
Address Line 3	
Town	[REDACTED]
County	[REDACTED]
Post Code	[REDACTED]
Telephone	[REDACTED]
Email Address	[REDACTED]
Description of what payment is being paid for	Temporary Event Notice
Amount to pay	21.00
Account Ref (if have one)	
Payment Form Type	
Payment Product	

7. Checklist

(Please read note 15)

I shall

Send a copy of this notice to the chief officer of police for the area in which the premises are situated (Chief Officer of Police, C/o Nev Johnson, County Police Office, West Street, Dunstable, Beds LU6 1SJ)

If the premises are situated in one or more licensing authority areas, send at least one copy of this notice to each additional licensing authority

If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police

If the premises are situated in one or more local authority areas, send a copy of this notice to each additional local authority exercising environmental health functions:

Make payment of the fee for the application (£21.00)

Sign the declaration in Section 9

8. Condition

(Please read note 16)

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations

(Please read note 17)

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

1. to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
2. to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

Please confirm you have read and understand the above declarations



Name of Person:

Jamie Head

Date:

04/06/2015

If you have provided an email address, then the acknowledgement letter will be sent to the email address given. Please print a copy for your own records before submitting.